



**Sentinel Group  
Security**

**Sustainable Procurement/  
Purchasing Strategy**

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## 1. Our Commitment

It is widely recognised that the security sector has a key role in furthering sustainable development through its Procurement/Purchasing of buildings, goods and services.

**Sentinel Group Security Limited (SGS)** is committed to ensuring that sustainability through Procurement/Purchasing becomes embedded within the departmental culture. This document describes **SGS's** approach to achieving this objective.

## 2. Scope

This document describes the sustainable Procurement/Purchasing strategy for **SGS** but is equally applicable to all or any of its suppliers who wish to adopt it. (Suppliers and subcontractors are required to either prepare their own strategy or adopt their sponsor department's strategy.)

It includes our strategy to:

- i. develop an environmental purchasing policy which is fully integrated into all our purchasing activities;
- ii. introduce environmental risk assessments of contracting activity;
- iii. develop and implement environmental supply chain management;
- iv. ensure that systems for further integration of Government-wide initiatives and guidance are in place;
- v. develop mechanisms for measuring and reporting on progress.

It also covers:

- i. the development of an action plan to take this Strategy forward;
- ii. the identification of the management structure and resources required to implement this Strategy.

## 3. SGS Environmental Purchasing Policy

Our Environmental Purchasing Policy shall underline our commitment to procure all our goods, services and works in a sustainable manner. Our policy shall have commitment from the most senior level and our Procurement/Purchasing personnel shall have the authority to challenge any internal customers who ignore the Policy.

We shall provide guidance, support, and training to our internal customers to enable Procurement/Purchasing to be undertaken in a sustainable manner according to our Policy. Our Policy shall be in the form of a stand-alone statement of Policy and shall also be enshrined in our guidance documents.

We shall communicate our Policy and all ongoing relevant sustainable development requirements to our internal customers via one or more of the following:

- i. Procurement/Purchasing Manager;
- ii. Management Review Meetings;
- iii. Procurement/Purchasing Bulletins;
- iv. The SGS Notice board.

We shall provide a checklist of environmental and social considerations for each stage of the Procurement/Purchasing process which shall be available to our internal customers through Purchasing Manager.

## 4. Environmental Risk Assessments

Adoption of a risk-based approach is seen as a key tool to sensible decision making in incorporating sustainability within each Procurement/Purchasing. We shall incorporate a process of environmental and social risk assessment into our Procurement/Purchasing activities. Environmental and social risk assessments undertaken by project owners shall identify Procurement/Purchasing which constitute high environmental and social risk. Responsibility shall lie with project owners to mitigate the risk. Lower environmental and social risk Procurement/Purchasing shall also be assessed, and the correct level of management shall be applied on a case-by-case basis. Our approach to risk management shall be to:

- i. Assess/identify risk
- ii. Remove risk
- iii. Reduce risk
- iv. Manage risk

## 5. Environmental Supply Chain Management

The real opportunities to manage the supply chain arise therefore once the contract has been let. A process for identifying the SGS suppliers with most impact on the environment and social issues and therefore the most opportunity to influence and manage their supply chains in this regard shall be developed. A programme for the management of those SGS suppliers, and their supply chains, identified by this process shall be developed and progressed, in liaison with the SGS contract managers for those contracts. SGS's approach to environmental supply chain management shall be published on our web site. **SGS will conduct NCP NSI 911 audit of labor providers on annual basis.**

## 6. Measuring and Reporting On Progress

Progress shall be measured via the environmental risk assessment process and the environmental supply chain management programme. Monitoring for measuring progress and success shall be included at the time of developing these two areas. We assess this strategy through SGS11-02- Approved Supplier Evaluation Questionnaire. Our Procurement/Purchasing manager and Procurement/Purchasing contacts shall take a leading role in this, together with management team.

## 7. Action Plan

The action plan to implement the SGS sustainable Procurement/Purchasing strategy shall take account of the overall SGS Procurement/Purchasing strategy and priorities and shall be integrated into these.

## 8. Management Structure and Resources

The Procurement/Purchasing Manager has overall responsibility for the SGS Sustainable Procurement/Purchasing Strategy.

*Zafar Choudhry*

Chief Executive Officer  
Sentinel Group Security Ltd.

Date: 1<sup>st</sup> February 2021